

**LAW ENTRANCE EXAMINATION: 2020**  
**ADMIT CARD (PROVISIONAL)**

Name of the applicant:- .....  
(To be filled in by the applicant in Block Letters)

ENROLMENT NO:-.....  
(To be filled by the candidate from  
the list published in the website  
[www.highereducation.tripura.gov.in.](http://www.highereducation.tripura.gov.in))

Paste recent passport  
size coloured  
photograph  
and sign.

**Date of Examination: - 7<sup>th</sup> October, 2020 (Wednesday).**

**Venue: - Maharaja Bir Bikram College, College Tilla, Agartala.**

**Reporting Time:- At least 1.30 hour before the examination.**

**Examination Time:- i) First Sitting from 11-00 a.m. to 1-00 p.m. &  
ii) Second sitting from 2-00p.m. to 4-00 p.m.**

.....  
(Full Signature of applicant)

*Vaish-P*  
**MEMBER SECRETARY**  
**L.E.E.B**

**IMPORTANT NOTES:**

Candidates should bring with them the following documents along with this Admit Card:

- 1) Self Declaration Regarding COVID-19 Format duly filled in by the candidate.
- 2) Valid original Photo Identity Proof (PAN Card/ Driving License / Voter ID card/ Class XII Board Admit Card / Passport / AADHAAR Card).

# **SELF DECLARATION REGARDING COVID-19**

I,.....(NAME),  
S/D/O.....(Fathers  
Name) ,resident of .....(Address),  
having Roll No..... do hereby, declare the following  
that, I have read the Instructions, guidelines and relevant orders pertaining to COVID-19  
pandemic. I have read the information Bulletin, Instructions and Notices related to this  
examination available on the website: **www.highereducation.tripura.gov.in**

1. In the last 14 days, I have not the following flu-like symptoms: (please tick, wherever it is applicable to you):
  - i) Fever: Yes/No.      ii) Cough: Yes/No.
  - iii) Breathlessness: Yes/ No.      iv) Sore throat: Yes/No.
  - v) Runny Nose: Yes/No.      vi) Body ache: Yes/No.
  - vii) Others: (Please specify): .....
2. I have been close contact with a confirmed case of the COVID-19 ('Close contact' means being at less than one meter for more than 15 minutes): Yes/No.
3. I have been in close contact with a person suffering from COVID-19: Yes/No.
4. I have travelled history in the last 14 days prior to arriving at the centre.: Yes/No.  
If yes specify the following:

	1 <sup>st</sup> City	2 <sup>nd</sup> City	3 <sup>rd</sup> City	4 <sup>th</sup> City
Name of Cities/Country				
Date of arrival in Centre City				

5. The Health and well being of our community is our first priority, therefore, the Centre reserves the right to deny entry to its premises.
6. I/we have read the detailed (Important INSTRUCTIONS for CANDIDATES) as given on Page 3.

**Candidates Parents Signature**

**Candidates Signature**

The above undertaking has to be filled up in advance before reaching the Centre excepts Candidates signature which has to be done in presence of Centre Official.

## INSTRUCTIONS FOR CANDIDATES

1. All candidates are required to download, carefully read the instructions for COVID-19 given with the Admit Card and strictly adhere to them.
2. The Admit Card already signed by the Member Secretary of L.E.E.B shall be downloaded and name and enrollment no to be filled up by the candidate with his full signature in the space provided for. A recent pass port size coloured photograph signed across to be pasted in the space provided for. Self Declaration form (Undertaking) regarding COVID-19 must be filled up by the candidate in his legible hand writing with signature from the guardian.
3. Candidates are advised to carry only the following items with them into the examination venue:
  - a) Admit Card
  - b) A simple transparent Ball Point Pen (Blue or black)
  - c) Valid original ID Proof
  - d) The candidate must bring PwD certificate issued by the Competent Authority, if claiming relaxation under PwD category.
  - e) Personal hand sanitizer (50 ml)
  - f) Personal transparent water bottle
4. No Candidate would be allowed to enter the Examination Centre, without Admit Card, Valid original ID Proof (PAN card/ Driving License/ Voter ID/ 12th Class Board Admit or Registration card/ Passport/ Aadhaar Card with photograph / E-Aadhaar/ Aadhaar Enrolment No. with Photo). All other ID/ Photocopies of IDs even if attested/ scanned photo of IDs in mobile phone will NOT be considered as valid ID Proof. Before reaching the Centre, the candidates must fill up required details in the Declaration form in legible handwriting including candidate's guardian signature **without candidate's signature, Signature of the candidate must be put in front of official.**
5. Declaration form must be dropped into the box kept in the centre.
6. As a precaution for COVID-19, the candidate must reach at the centre at least **one and a half hour** before the examination time to avoid any crowding at the centre at the time of entry and to maintain physical distancing.
7. Gate shall be closed 30 min before of examination time and no candidate will be permitted to enter after the Gate Closing Time.
8. No candidate shall be permitted to leave the Examination Room/ Hall before the end of the examination.
9. Use of face covers/masks is mandatory during the stay in the examination centre.
10. Candidates need to maintain a space of at least 6 feet from each other at all the time.
11. Practice frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be made wherever feasible.
12. At time of entry, body temperature (using Thermo Guns) of candidates and all stuffs will be checked.
13. Hand Sanitizer will be available at entry of examination venue for candidates.
14. Candidates may sanitize their seats with own sanitizers.
15. Candidate must sign on the Attendance sheet after sanitizing hands with own sanitizer.
16. Spitting shall be strictly prohibited.
17. Respiratory etiquette to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
18. Self-monitoring of health by all and reporting any illness at the earliest are essential.
19. On completion of the examination, please wait for instructions from Invigilator and do not get up from your seat until advised. The candidates will be permitted to move out one by one.
20. Candidates are advised to visit the examination venue earlier, if possible.
21. In addition to all above mentioned guidelines candidate should strictly follow the guidelines mentioned in the admit card.
22. Candidates are advised to check updates on website ([www.highereducation.tripura.gov.in](http://www.highereducation.tripura.gov.in)) regularly.

## INSTRUCTIONS FOR EXAMINATION CENTRE REGARDING COVID-19

For safety purposes, Standard Operating Procedures for implementing safety precautions and for maintaining required standard of hygiene are getting implemented.

1. Examination centre will be thoroughly sanitized before each day of examinations. All door handles, seats, staircase railing etc will be disinfected. Wheelchairs (if present at the venue) will be disinfected.
2. Gap between 2 seats will be maintained according to GOI guidelines as per as feasible. Seating arrangement in the examination hall to be made in such a way that adequate social distancing is maintained.
3. Candidate will be offered a fresh face mask before entry. In order to stop chances of any unfair means being used in the examination, the candidate is expected to wear the freshly provided mask at the centre. The candidate will be required to remove the mask worn by him/ her from home, and use the mask provided at centre only.
4. Hand Sanitizer should be made available at entry of examination venue for candidates and centre staff.
5. Candidates will be required to sanitize hands by washing with soap or with Hand Sanitizer before entry in centre.
6. Use of face covers/masks is mandatory during the stay in the examination centre.
7. Mask and hand gloves are to be provided to the centre officials.
8. Candidates suffering from any contagious disease shall **not** be admitted to the examination hall. Only COVID-19 asymptomatic staff and candidates shall be allowed inside the examination hall. However, if such student insists on giving the examination, he may be allowed to take examination by shifting the candidate to a separate isolation room or may be referred to the nearest health centre.
9. A sick room may be arranged for symptomatic candidates.
10. No Candidate suffering from any contagious disease shall be admitted to an examination hall.
11. Installation & use of Aarogya Setu App shall be advised to all officials.
12. Respiratory etiquette to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
13. Spitting shall be strictly prohibited.
14. In case of candidate with scribe, both the candidate and the scribe must bring their own safety materials. Candidates will be permitted to carry only certain items with them into the venue.
15. Candidates need to maintain a space of at least 6 feet from each other at all the time. Queue manager / ropes and Floor Marks may be arranged outside the centre, follow the instructions provided by centre staff.
16. Each hall number with roll numbers will be displayed separately above 6 ft height for clear visibility from at least 6-8 ft distance.
17. Candidate should bring duly filled in Declaration form (without signature) as per instructions.
18. Candidates are required to sign the declaration form in front of centre official. Declaration form must be dropped into the appropriate box kept in the centre.
19. Exam functionary as well as examinees must submit self-declaration about health status.
20. At time of entry, body temperature (using Thermo Guns) will be checked.

21. Please observe that no-one will be denied permission to appear for examination, until he/she violates the COVID-19 directives/advisories of Government (Central/State) applicable on the day of exam and instructions mentioned in the Admit Card.
22. Candidates may sanitize their seats with own sanitizers.
23. Candidate must sign on the Attendance sheet after sanitizing hands with own sanitizer.
24. The invigilator will sanitize his hands prior to distribution of question papers/answer sheets. The examinees will also sanitize their hands before receiving such papers and handing them back to invigilators. The collection and packing of the answer sheets, at every stage will involve sanitization of the hands.
25. On completion of a shift, the candidates will be permitted to move out one by one.
26. A simple do's and dont's/ Advisory may also be displayed at the entry point of the centre.
27. Adequate manpower shall be deployed by the Institution for maintaining discipline (to ensure observance to distancing norms and other preventive measures at all times) during the examination.
28. A risk assessment shall be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, his/her contacts and need for disinfection.
29. Use of spit/saliva for counting/distributing sheets shall not be allowed.
30. Sharing of personal belongings/stationery shall not be allowed.
31. Cleaning and regular disinfection of frequently touched surfaces (door knobs, hand rails, benches, washroom fixtures, etc.) to be made mandatory in all examination hall and other common areas.
32. Students and staff should be advised to dispose of used face covers / masks in covered bins available at the center.
33. SOP detailed above provides for minimum precautions.